



Health and Safety Policy

QBA Third-Party Supplier Policy

1. Purpose and Scope

QBA expects every third-party supplier and vendor (“Supplier”) to provide its employees with a safe and healthy workplace, in compliance with all applicable laws and regulations. This Policy applies to all Suppliers, contractors, and their personnel who perform work for, attend premises on behalf of, or otherwise interact with QBA.

2. Applicability

The policy shall be applicable to all suppliers and vendors unless otherwise agreed.

3. Compliance and Workplace Standards

Suppliers shall provide their employees a safe and healthy workplace that is compliant with all applicable safety and health laws, regulations, and practices, addressing as a minimum:

- Occupational safety and emergency preparedness.
- Occupational injury and illness prevention and response.
- Industrial hygiene and management of physically demanding work.
- Machine safeguarding, sanitation, and, where applicable, food and housing standards.

Suppliers shall take adequate steps to minimize hazards inherent in the working environment and shall prohibit the use, possession, distribution, or sale of illegal drugs or alcohol misuse in connection with their work for QBA.

4. Site-Specific Requirements

Suppliers attending QBA premises or sites must familiarize their personnel with QBA’s site-specific health and safety rules, instructions, and emergency procedures — including evacuation routes and incident reporting protocols — prior to commencing work.

5. Insurance and Records

Suppliers shall maintain appropriate insurance coverage relating to health and safety liabilities as required under their contract with QBA, and shall maintain records of compliance, providing them to QBA upon request.

6. Incident Reporting

Suppliers must promptly report to QBA any work-related accident, injury, near-miss, or hazardous condition occurring in connection with their work for QBA, by notifying their designated QBA contact.

7. Audits and Monitoring

QBA reserves the right to monitor Supplier compliance with this Policy, with prior intimation, including through site inspections, audits, or requests for health and safety records and certifications, performed either directly or through a nominated third party. Suppliers shall support such audits and submit corrective action plans within agreed timelines where findings are identified.

8. Non-Compliance and Policy Review



Failure to comply with this Policy may result in suspension of work, removal from QBA premises, or termination of the business relationship, particularly where non-compliance creates a risk to health or safety. This Policy will be reviewed periodically and Suppliers will be notified of material changes.

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